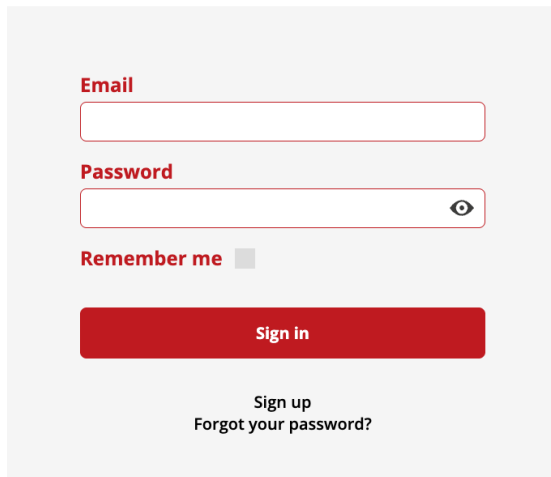


# Welcome! Osu!

Sign in to your United Kingdom Seiki-juku Karate licence account below.

Don't have an account yet? No problem. [Click here to sign up!](#)

A sign-in form with a light gray background. It contains two input fields: 'Email' and 'Password'. The 'Email' field is a simple text box. The 'Password' field is a text box with a red outline and a red eye icon on the right side. Below the password field is a 'Remember me' checkbox. At the bottom of the form is a red button labeled 'Sign in'. Below the button are two links: 'Sign up' and 'Forgot your password?'.

**Email**

**Password**

**Remember me** ☐

**Sign in**

[Sign up](#)  
[Forgot your password?](#)

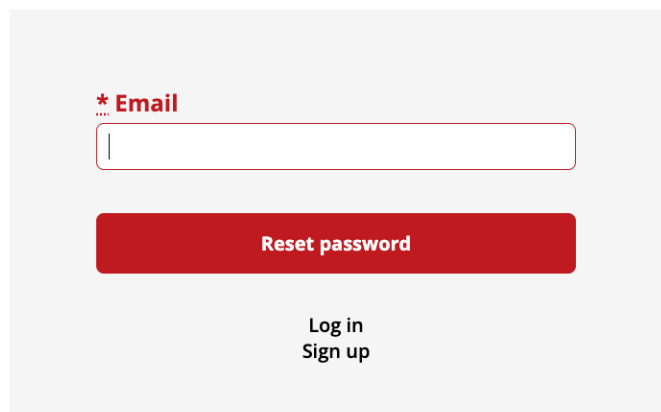
## Step 1

If you set up a UKSKO licence account before 15/04/2025, and are login into our new system for the first time, click the 'Forgot your password?' link under the 'Sign in' button.

## Step 2

Enter the your email address used for your UKSKO licence account and click 'Reset password'

## Forgot your password?

A form for resetting a password. It has a light gray background. At the top is a red asterisk followed by the label '\* Email'. Below this is a text input field with a red outline. Below the input field is a red button labeled 'Reset password'. At the bottom of the form are two links: 'Log in' and 'Sign up'.

**\* Email**

**Reset password**

[Log in](#)  
[Sign up](#)

## Step 3

Check your mailbox for a 'Reset password instructions' email and follow the instructions to reset your password. If you do not receive an email please check your junk folder, otherwise please email the administrator [membership@uksko.org](mailto:membership@uksko.org).

Enter your new password and click the 'Change my password' button.

## Step 4

If your licence has expired, you will need to set up a Direct Debit Mandate with GoCardless, our payment processing partner. This will allow for us to take the payment each year for the student karate licence. To do this just click on the 'Set up a Direct Debit Mandate' button located under the student details. You will then be redirected to the GoCardless website. Please note that the UKSKO do not keep or have access to your personal banking information.


[Please click here to read the GoCardless terms and conditions.](#)

If your licence is still valid please proceed to **Step 10**.

## Primary Contact Information

### Student information

Enter the details of the student(s) you wish to add to this account



**Name**  
[Redacted]

**Date of birth:**  
[Redacted]

**Grade:**  
[Redacted]


**Karate club**  
[Redacted]

**Licence**  

**You'll need a licence.**  
Please set up a direct debit mandate first.

[Set up Direct Debit Mandate](#)

Delete Student



Want to add another student to the account?

Add

### Set up a Direct Debit with TTT International Ltd

Your Direct Debit will be set up now. We'll confirm the amount and let you know before future payments are taken.



Pay with **£** **GBP** ▼

#### Country of residence

United Kingdom ▼

#### Your personal details

First name

Last name

[or click here to use a company name](#)

#### Email address

We'll only use this to keep you updated about your payment

#### Billing address line 1

#### Billing address line 2 (optional)

Town or City

Postcode

[Click here to find another address](#)

Continue →

## Step 5

Complete the Direct Debit Mandate form. See example here.

## Step 6

Then enter your bank details. See example here.

[← Go back](#)

### Set up a Direct Debit with TTT International Ltd

Your Direct Debit will be set up now. We'll confirm the amount and let you know before future payments are taken.



Pay with **£** **GBP** ▼

#### Your bank details

Account holder name

Payments are protected by the Direct Debit Guarantee ⓘ



Your sort code

Must be 6 digits long

e.g. 10 - 20 - 30



[Enter your sort code](#)

Your account number

Must be 8 digits long

e.g. 12345678




[Enter your account number](#)


[or click here to enter an IBAN](#)

Continue →


### Confirm your details

Your Direct Debit will be set up now. We'll confirm the amount and let you know before future payments are taken.




Pay with **£** **GBP** 

Name

 Change

Email address


Account holder name

 Change

Sort code

Account number

☒ I can authorise Direct Debits on this account myself

 Set up this Direct Debit


[View your Direct Debit instruction](#)

## Step 7

Next confirm your bank details by clicking on the 'Set up this Direct Debit' button. It is important to note that **NO money will be taken from your back account at this point.**

## Step 8

Upon set up of your Direct Debit Mandate, you will be redirected back to your UKSKO licence account, where you will be prompted to buy a licence. To do this click on the 'Buy Licence' button and GoCardless will debit the amount shown on the screen from your bank account. This amount will vary depending on the student's age and grade.



Name

Date of birth:

Grade:

Karate club

Licence

This student will need a licence.

The appropriate one is:


Adult Lower Grade Licence

White Belt – Brown/White Stripe Belt (2nd Kyu) 16yrs and Over

**£55.00**

Buy Licence

Delete Student



Want to add another student to the account?

Add


## Step 9

You will now see a message saying that your payment is being processed. After a few seconds this should change where you will see details of the licence you have just purchased along with the expiry date, as shown in the images below.

To add additional students to the account, simply click the 'Add' button and repeat the process by following the on-screen instructions.

**Note: You will not be required to set up the Direct Debit Mandate again.**

### Processing



**Name**  
[Redacted]


**Date of birth:**  
[Redacted]

**Grade:**  
[Redacted]

**Karate club**  
[Redacted]

**Licence**  
Your licence application is being processed. Please wait a few seconds.


Delete Student



Want to add another student to the account?

Add

### Processed



**Name**  
[Redacted]


**Date of birth:**  
[Redacted]

**Grade:**  
[Redacted]

**Karate club**  
[Redacted]

**Licence**  
Adult Lower Grade Licence  
Expires: 23 Feb 2026

Delete Student



Want to add another student to the account?


Add

## Step 10

If previously you had multiple accounts under the same email address you should now see these on your dashboard or in account settings. If not, then you can add as many students as you need, to the same account. This can be done at any time in the future by going to [https://uksko.mymartialarts.app/accounts/sign\\_in](https://uksko.mymartialarts.app/accounts/sign_in) and entering your login details.

**Any unwanted student accounts can be removed from the main account by clicking the 'Delete Student' button.**

Enter the details of the student(s) you wish to add to this account



**Name**  
[Redacted]

**Date of birth:**  
[Redacted]

**Grade:**  
[Redacted]

**Karate club**  
[Redacted]


**Licence**  
Adult Lower Grade Licence  
Expires: 23 Feb 2026

**View Student**

**Update Details**

**Freeze Student**

**Delete Student**



**Name**  
[Redacted]

**Date of birth:**  
[Redacted] yrs)

**Grade:**  
[Redacted]

**Karate club**  
[Redacted]


**Licence**  
Junior Lower Grade Licence  
Expires: 23 Feb 2026

**View Student**

**Update Details**

**Freeze Student**

**Delete Student**

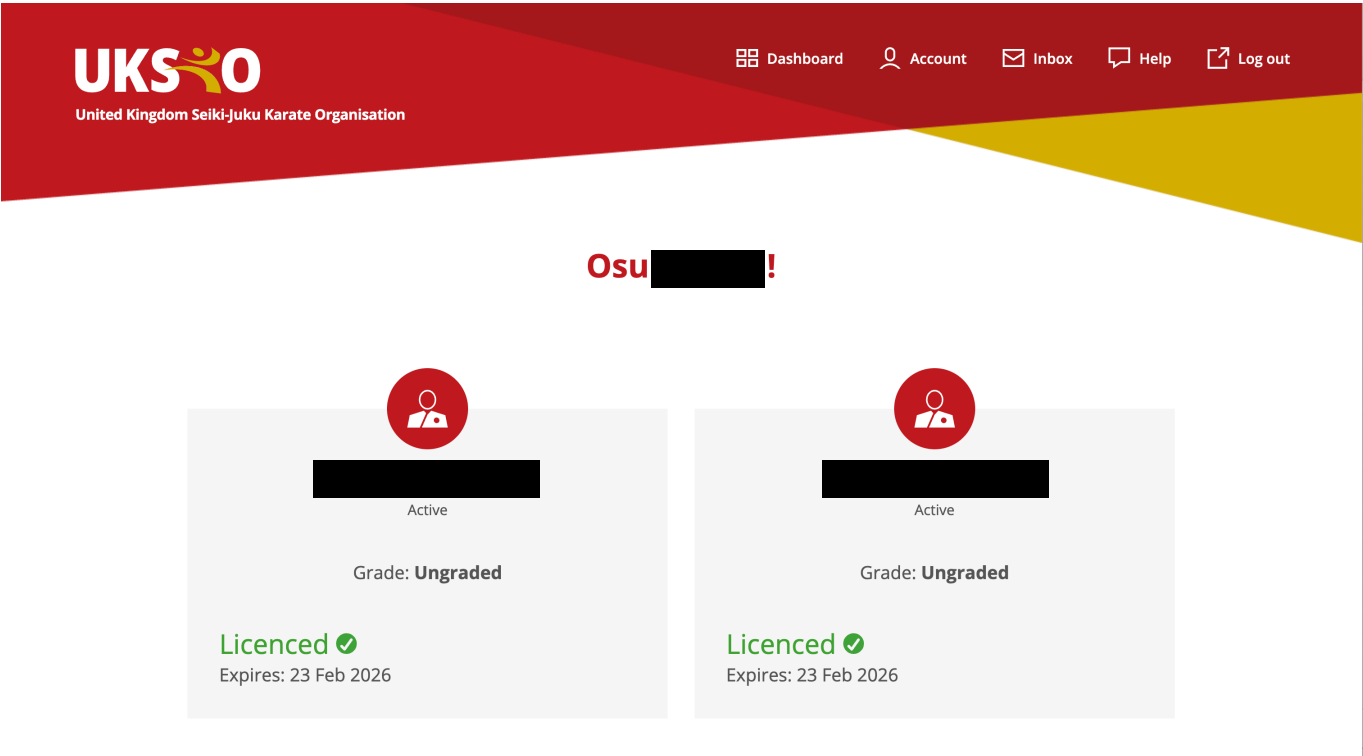


Want to add another student to the account?

**Add**

# Step 11

When finished you can click on the 'Dashboard' icon and link at the top of the screen to see an overview of the students on your account.




## Account Settings

In the 'Account settings' please ensure all contact and student details are correct.

By clicking on the 'Account' icon and link at the top of the screen you will be able to view and edit all details for each student along with the Primary Contact Details.

You will also have access to grading records along with forthcoming grading and event information when it becomes available.

### Account settings



**Name**  
[Redacted]

**Email**  
[Redacted]

**Emergency contact number**  
[Redacted]

**Alternative contact number**  
[Redacted]


**Address**  
[Redacted]

**Username**  
[Redacted]

**Password**  
Set new password

Edit details


Delete account



**Name**  
[Redacted]

**Date of birth:**  
[Redacted]

**Grade:**



**Name**  
[Redacted]

**Date of birth:**  
[Redacted]

**Grade:**

## Help!

If you have any issues with your licence account or problems with any of the steps in this guide please email [enquiries@uksko.org](mailto:enquiries@uksko.org)